

ACTIVITY CENTRE PROCEDURES

CONTACT:

905.688.2032 Ext. 5739

HOURS:

Monday - Friday 8:30am - 8:00pm

Saturday & Sunday 9:00am - 1:00pm

- The activity centre is intended for children 3 months old- 10 years old.
- The activity centre may only be utilized while the parent is onsite and using the facilities at White Oaks.
- Please pre-book your child for the dates and times they will be in the activity centre. We would like to ensure that there are proper child/attendant ratios at all times, for this reason, we are not able to accommodate walk ins.
- Cancellation Policy: A minimum of 2 hours noticed is required in the event that you must cancel your activity centre booking for your child/children. There will be a \$5.00 charge per child (payable at your next visit) if you do not provide a minimum of 2 hours notice.
- A Child Profile Sheet must be completed prior to your first booking in our activity centre. Profiles contain important information that are kept on file and are confidential.
- Outside food is welcomed; however, please note that our centre is a NUT FREE environment.
- Please clearly label all food and belongings with your child's first and last name.
- Please bring extra clothing for your child that is clearly labeled with their first and last name, which may be used in the event of an accident.
- For those children that require them, please supply diapers and wipes.
- Outside toys from home are not required and will not be used during your child's stay at the activity centre.
- Illness: Parents will be contacted if their child is experiencing fever, vomiting or diarrhea while at the centre at which time the parent is responsible for seeking medical attention. So that no other children are affected by the illness, no child will be admitted back into the centre until all symptoms have cleared up.
- Please notify us immediately if your child comes in contact with head lice or chickenpox.
- For the protection of all children, absolutely no medications are permitted in the activity centre. Should your child require any medications during their stay we ask that you administer their dose directly before they arrive or after they leave.

