



WHITE OAKS

CONFERENCE RESORT & SPA

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer and make all employment decisions on the basis of ability and job related qualifications and without regard to race, religion, colour, sex, national origin, age, disability or any other characteristic proscribed under applicable federal, provincial or local law.

PERSONAL

Date _____

Name _____

Present Address _____

Telephone: _____

What position are you applying for:

1. _____ Rate of pay expected \$_____ per _____

2. _____ Rate of pay expected \$_____ per _____

Have you been referred by a White Oaks Team Member? Yes No

If yes, please specify their name _____

Is any member of your family employed here? Yes No

If yes, what department? _____

Do you want to work **Full Time** or **Part Time** ?

*Specify days and hours** _____

Have you worked for us before? Yes No

If yes, when? _____

Have you been convicted of a criminal offense for which a pardon has **not** been granted? Yes No

EDUCATIONAL BACKGROUND

	School Name	Years	Course or Major	Graduated
Secondary School	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
College	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Post Graduate	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Business or Trade	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

WORK HISTORY

(List in order, last or present employer first)

Dates		Name Address _____ _____ Telephone No. _____	Rate of Pay		Supervisor's Name and Title	Reason For leaving
From	To		Start	Finish		

Describe in detail the work you did:

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From	To		Start	Finish		

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Dates		Name Address _____ _____ Telephone No. _____	Rate of Pay		Supervisor's Name and Title	Reason For leaving
From	To		Start	Finish		

Describe in detail the work you did:

May we contact the employers listed above? Yes No

If not, please indicate below which one(s) you do not wish us to contact

REFERENCES

Give the names of at least 3 professional references who can supply information pertinent to your job performance (excluding relatives)

Name	Telephone Number	Job Title	Relationship

ADDITIONAL INFORMATION

To assist us in finding the proper position for you in our Company, use the space provided below to summarize any additional information necessary to describe your full qualifications

PLEASE READ CAREFULLY

White Oaks Conference Resort & Spa is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection process and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Human Resources Department if you require any accommodation throughout this process.

I authorize White Oaks Conference Resort & Spa to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations to be contacted by White Oaks Conference Resort & Spa to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims of providing such information.

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal. I also understand that any offer of employment received by me will be conditional upon the completion and assessment of a criminal record check in accordance with the Company's Human Resources policies.

I understand that the information collected on this application is for the purpose of assessing my employment opportunities with White Oaks Conference Resort & Spa and I also understand that if I am hired by White Oaks Conference Resort & Spa the information collected on this application will be retained in my employee file. By signing below I am consenting to the collection and use of the information on this application for that purpose.

Signature of Applicant _____

WHITE OAKS CULTURE

MISSION: Exceptional experiences, lasting impressions.

VISION: One passionate team fully engaged in our White Oaks Community

PHILOSOPHY: We inspire every team member and guest because the success of our business depends on those individuals alone

VALUES:

WE ACT WITH INTEGRITY AND AUTHENTICITY

We have the ability to affect people around us in a positive way by being honest, genuine and respectful. Our relationships and experiences are richer and more rewarding when we are authentic.

FAMILY IS THE CORE OF OUR BUSINESS

Teamwork leads, empowers and promotes success. We are dedicated to each other and create and enriching family environment where everyone thrives and achieves success.

HEALTH AND WELLNESS IS THE ESSENCE OF OUR EXISTENCE

We demonstrate stewardship by focusing on the health and wellbeing of people, our environment and our White Oaks Community. We strive for balance of the mind, body and spirit.

INNOVATION FUELS OUR FUTURE

Our continual inspiration and growth is fueled by our innovation and ability to nurture new ideas throughout the White Oaks Community. We always strive for continuous improvement and challenge ourselves to think creatively.

COMPASSION FOSTERS COMMUNITY AND CONNECTIVITY

With compassion, support and acceptance we create a welcoming environment where everyone feels connected as an integral part of our family and community

ACCOUNTABILITY ALLOWS US TO ACHIEVE GREAT RESULTS

We are inspirational leaders who take ownership of our actions and responsibilities to achieve our desired results. We value individual strengths and are driven by courage, competency and excellence.

WHITE OAKS FACILITY

White Oaks is a family owned and operated business that began its history in 1978 as a private racquet club, employing 20 people. In April of 1984 another goal was realized through the opening of an 88 room deluxe hotel, which earned a 5-star rating. Included in this expansion were elegant banquet facilities, meeting rooms and an indoor swimming pool. In 1998 another 60 hotel rooms were created by adding 2 floors to the existing hotel. A new 40,000 square foot conference facility was also built at that time and with this achievement, White Oaks was known as the most complete and luxurious resort complex in Southern Ontario and largest in Niagara-on-the-Lake. 2001 brought an additional 70 hotel room, an additional 60,000 square feet of conference space, Sunhill Dining Room and LIV Restaurant. The Club underwent major renovations in 2006 and vastly grew in size creating the top-of-the-line facility we have today.

